# Continuing Education (CE) Committee

Leadership: Chair; Vice Chair; any number of Members; Subcommittee Chairperson(s); Speaker Coordinator; Student Member Liaison

- **Chair:** Brianna Montano, PsyD
- **Vice Chair (or option to have Co-Chairs):** OPEN
- **Speaker Coordinator:** Rachel Reinders-Saeman, PhD
- **Members:** Rebecca Anderson, PhD, Jennifer Katele, PsyD
- **Subcommittees:**
    - **Annual Conference Subcommittee**
        - **Chair:** OPEN
        - **Members:** OPEN
            - **"Vibe Committee" Subcommittee**
                - **Chair:** OPEN
                - **Members:** OPEN
    - **Webinar Subcommittee**
        - **Chair:** OPEN
        - **Members:** OPEN
- **Student Member Liaison:** OPEN

Term Length and Limits: 2-year terms, renewable up to a total of 4 consecutive terms.

Purpose: Support the lifelong professional development of psychologists in Wisconsin by overseeing the planning, development, delivery, and evaluation of high-quality, evidence-based CE programming. The Committee ensures compliance with the Wisconsin Psychology Examining Board rules and, where applicable, APA CE Sponsor Guidelines.

Meetings: Virtual meetings every other month excluding April (during Annual Convention) and October (during Annual Business Meeting), or more often as needed.

- Special meetings may be called by the Chair as needed to review proposals or address urgent matters.
- A majority of members constitutes a quorum for decision-making.

Goals:

- Plan, develop, and evaluate high-quality, evidence-based continuing education (CE) programs.
- Identify emerging educational needs and topics relevant to psychological science, practice, ethics, and public policy.
- Ensure CE programming meets applicable professional, regulatory, and accreditation standards.
- Promote educational opportunities that enhance professional competence and support evidence-based practice.
- Collaborate with presenters, subject matter experts, and organizational partners to deliver relevant and accessible learning experiences.
- Evaluate participant feedback and program outcomes to continuously improve CE offerings.

- Expand access to continuing education through diverse delivery formats and innovative learning methods.
- Integrate principles of diversity, equity, inclusion, accessibility, and cultural humility into CE planning by promoting programming that reflects diverse perspectives, addresses health disparities, and advances equitable psychological practice.
- Encourage the participation and professional development of psychology students, trainees, early career psychologists, and emerging leaders by incorporating educational content, networking opportunities, and mentorship experiences that support career growth.
- Advise the Board of Directors on matters related to continuing education, professional development, and lifelong learning.

Current Activities: Current activities/events include:

- **Annual Conference:** 2-day in-person Conference followed by a 6-hour virtual webinar in Spring. Annual rotation cycle is as follows:
    - Milwaukee or the Milwaukee area (including Waukesha and Pewaukee)
    - Central Wisconsin location (e.g., Stevens Point or Wisconsin Dells)
    - Madison or Middleton area
    - Either the Eastern or Western regions (such as Sheboygan, Appleton, Green Bay, or La Crosse); every fourth year is the opposite side of the state.

- **Annual Business Meeting:** 1.5-hour virtual meeting in October *(followed by 1.5-hour Business Meeting)*

- **WPA CE Webinars:** 1-hour virtual webinars held monthly on the third Friday at noon.

- **CESPPA Webinars:** various virtual webinars conducted jointly with other SPTAs

- **Forensic and Correctional Psychology Interest Section (FCIS):** 6-hour virtual webinar *(approval only)*

- **Special Occasion CE Programming:** e.g. documentary screening, panel discussion, etc.

Deliverables:

- Four (4) newsletter articles annually (Q1-Spring; Q2-Summer; Q3-Fall; Q4-Winter)
- Board Reports for each Board meeting (due 10 days prior to each Board meeting)
- Annual Report (due 14 days prior to the Annual Business Meeting)
- Additional "event related" deliverables to be added by Committee
    1. CE proposal reviews
    2. Speaker approvals
    3. Post-event documentation